



NOTICE OF INTENT (NOI)

CONSTRUCTION OF INDIVIDUAL RESIDENTIAL OR IRRIGATION WELL UNDER THE SOUTH
CAROLINA GENERAL PERMIT # SCW00000000

SEE REVERSE FOR INSTRUCTIONS

Submission of this Notice of Intent constitutes notice that the party identified in Section III of this form intends to be authorized by a permit issued for construction of an individual residential or irrigation well in the location identified in Section II of this form. Becoming a permittee obligates the construction to comply with the terms and conditions of the permit. ALL NECESSARY INFORMATION MUST BE PROVIDED ON THIS FORM. A FEE OF \$70 FOR INDIVIDUAL RESIDENTIAL WELLS OR \$50 FOR IRRIGATION WELLS IS REQUIRED FOR COVERAGE UNDER THIS PERMIT. KEEP A COPY OF THIS NOI AT THE DRILLING SITE.

I. Well Owner Information (mailing address)

SCW

Permit Number

Name: _____

(Last name, first name if a person)

Address: _____

Phone: _____

City: _____ State: _____ Zip: _____

II. Well/Site Location Information

COUNTY: _____

Proposed Start Date: _____

(MM/DD/YYYY)

Name: _____

(Last name, first name if a person)

☐ No Address Exists

Address: _____

Location Map Attached

City: _____ State: _____ Zip: _____

☐ RESIDENTIAL

☐ IRRIGATION

☐ REPLACEMENT

☐ EMERGENCY

(livestock, chicken house, pond) (see instructions)

III. Well Driller Information

Well Driller's Name: _____

(Last name, first name)

SC Cert No: _____

Company Name: _____

Company Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Fax: _____

**Please note: the driller must have
a copy of this NOI at the drill site.**

IV. Fee Information

(Provide credit card numbers by phone only)

Method of Payment: Check (# _____) Cash

Money Order Visa MasterCard

Transfer from: name _____

Permit# SCW _____

If the NOI was faxed to SCDHEC, record the date: _____ and _____ the fax was sent.
(MM/DD/YYYY) (time)

V. Certification: I certify that this document and all attachments were prepared under my direction or supervision and the information submitted is, to the best of my knowledge and belief, true, accurate and complete.

Print Name: _____ Title: _____

Signature: _____ Date: _____

This Notice of Intent (NOI) must be completed properly with the appropriate fee attached in order to construct a new or replacement individual residential well or irrigation well. Submitting a completed NOI with payment attached is preferred. Please do not mail cash. However, the NOI may be faxed to SCDHEC's Central Office and payment made with credit card (Visa or MasterCard only) via telephone. It is also acceptable to fax the NOI with a copy of the check payable to SCDHEC with receipt of the mailed check by SCDHEC within 5 days. Submitting the NOI with payment is Step One of the permitting process; construction of the well can begin 48 hours after SCDHEC's receipt of the NOI. Step Two in the process is providing the Department 48 hours prior notice of well installation. Steps One and Two can be completed at the same time. The NOI may be completed by the well owner, well driller, or the owner's agent. KEEP a COPY of the NOI; when the 48 hour prior notice is given, obtain the permit number from SCDHEC and put the number after 'SCW' in the spaces provided. Completed forms accompanied by the \$70 fee for an individual residential well or the \$50 fee for an irrigation well are to be sent to the following address:

SCDHEC
Bureau of Water
Private Well Program
2600 Bull Street
Columbia, SC 29201

Columbia Area Telephone Number: 898-3342
Columbia Area Fax Number: 898-4190

Toll-Free Telephone Number: 1-888-761-5989
Toll-Free Fax Number: 1-888-761-6681

ITEM BY ITEM INSTRUCTIONS FOR COMPLETING THIS FORM:

SECTION I: Well Owner Information

Enter the name of the well owner in the spaces provided. This can be the land owner or a developer. Enter the present mailing address and phone number of the well owner in the spaces indicated. This mailing address is not necessarily the well location. The Zip Code must be included.

SECTION II: Well/Site Location Information

If different from Section I above, enter the county in which the well is to be located, name of the well owner, the physical location of the well, to include the street or road, city, state, and zip code. This can also be a lot number for a new subdivision. Also enter the county, the phone number, and check the appropriate box for type of well to be installed. A residential well is intended to produce potable water for human consumption at a single residence. An irrigation well is intended to produce water for uses other than human consumption such as landscape watering and agricultural uses. A replacement well is being constructed to take the place of an existing well for which a fee has been paid within a year and is being taken out of service. No fee is required for a replacement well. An emergency well is intended to replace an existing individual residential well which has suddenly been rendered useless. The NOI and associated fee is to be submitted within 24 hours after construction of an emergency well.

Enter the date that construction is expected to begin. In accordance with R.61-44.D.5, the well driller shall give the Department 48 hours prior notice of well installation with the exact date, time, and location of well installation, which completes Step Two of the process.

SECTION III: Well Driller Information

Enter the name and SC certification number of the well driller installing the well. The NOI can be submitted without the well driller's name and certification number; however, if the well driller changes after Step One, that change needs to be noted during Step Two. Enter the driller's company name, address, phone number, and fax number in the spaces provided.

Section IV: Fee Information

Circle the method of payment. If paying by check indicate the check number in the space provided. If paying by cash, staff will take the customer to the Bureau of Finance, which will provide a written receipt. If transferring fee from another NOI, indicate well owner and permit number. If the NOI was initially faxed to SCDHEC, include the date and time the fax was sent.

Section V: Certification

Print the name of the well owner, well driller, or owner's agent in the appropriate spaces. The owner, or designated representative, must sign the application (**the signature must be original**) and enter the date the application was signed in the indicated area.

The application is not considered complete unless accompanied by the \$70 fee for an individual residential well or the \$50 fee for an irrigation well.